



King Cove Department of Public Safety

135 Rams Creek Rd.

King Cove, AK 99612

Phone: 907-497-2210

General Email: kingcovedps@gmail.com

Direct Email: chiefsiweck@outlook.com

Police Chief Eric Siweck | Fire Chief Christopher Babcock

Certified Police Officer

Salary: 40.00 per hour

Location: King Cove Alaska

Job Type: Full-Time

Department: Police

Opening Date: OPEN

Closing Date: Until Filled

The City of King Cove has an opening for one certified police officer (preferred). King Cove Department of Public Safety (KCDPS) pay starts at \$40.00 per hour for applicants with a minimum of one year of experience, as outlined in the minimum qualifications. P.O.S.T. Certified Lateral transfers are encouraged. KCDPS does not offer two weeks on – two weeks off employment.

Position Summary

The primary purpose of this position is to enforce federal, state, and local laws within the Department's jurisdiction and order. Protect life, property, and the rights of the public. Officers perform both general and special law enforcement duties to preserve public peace and safety.

Under the direct supervision of the Director of Public Safety, the employee performs assigned duties within the chain of command and accordance with Federal, State, and local laws, department policies, and King Cove Department of Public Safety operating procedure manual.

Essential Duties and Responsibilities

Police officers may be responsible for duties including, but not limited to:

- Patrolling assigned areas by vehicle or on foot to prevent and detect crime and build relationships with businesses and citizens.
- Investigating crimes, searches, traffic accidents, and emergency situations.
- Conducting traffic stops and taking appropriate law enforcement action.
- Arresting and taking individuals into custody, including physical restraining combative individuals when authorized.
- Collecting, preserving, and transporting evidence in accordance with Department procedures.
- Investigating code violations, criminal offenses, and traffic violations; issuing citations, summonses, and court documents; and preparing reports.
- Processing court documents such as summonses, subpoenas, and arrest warrants.
- Transporting prisoners.
- Responding to requests for assistance from residents and visitors.
- Supporting community policing efforts and participating in civic activities.
- Operating Department issued tools and equipment, including radio, button, handcuffs, handgun, firearms, and other law enforcement equipment.
- Cooperating with local, state, and federal law enforcement and public safety agencies.
- Performing jail duties, dispatch duties, rescue and first aid, minor vehicle and equipment maintenance, and other duties as assigned.

Knowledge, Skill, and Abilities

Knowledge of:

- Principles and practices of police work and community policing environment.
- Federal, state, and local public safety laws, ordinances, and case law.
- Investigation and interviewing techniques and procedures.
- Police equipment, firearms, vehicles and their law enforcement use.
- First aid and CPR.

Skills In:

- Choosing personal computers and Microsoft Office programs such as Word, Excel, and Outlook, along with specialized public safety software.
- De-escalating conflicts with difficult or threatening individuals.
- Multitasking with strong attention to details.
- Reading, writing, and mathematics at high school level.
- Writing reports, completing forms, and preparing professional correspondence.

Ability to:

- Handling confidential information appropriately.
- Interacting tactfully, firmly, and courteously with the public.
- Work effectively in stressful emergency situations.
- Function within a structured chain of command.
- Exercise sound judgment and make timely decisions.
- Interpret and applied laws, ordinances, and case law.
- Communicate clearly both orally and in writing.
- Understand and follow oral and written instructions, policies, and procedures.
- Use logical and creative thinking to solve problems.
- Perform a wide variety of duties with accuracy under time-sensitive deadlines.
- Learn new skills and apply new knowledge quickly.

Minium Qualifications

Police Officer position must meet the following minimum requirements:

- At least 21 years of age
- United States citizen at time of hire
- High school diploma or GED required

Applicants for Police Officer position must also have;

- At least one year of law enforcement experience elsewhere, with Alaska experience preferred.
- Possession of, or eligibility for, a Basic Police Officer Certificate from Alaska or another state that meets Alaska Police Standards Council (APSC) training standards.

Additional Job Requirements

- Possession of, or ability to obtain within 90 days of hire, a valid Alaska driver's license.
- Ability to pass a background check and drug screening.
- Pass and meet all qualifications required by the Alaska Police Standards Council.
- For lateral hires whose prior law enforcement experience is outside Alaska, successfully complete section of the APSC Lateral Police Academy within 12 months of hire. May be required.
- You must wear a uniform in accordance with departmental standards.
- Must be able to work varying shifts, including early mornings, evenings, nights, weekends, holidays, and on call assignments when necessary.

The City of King Cove offers a competitive benefits package for eligible employees that may include:

Benefits

- Medical, dental, and vision coverage, partial employer paid.
- Take home vehicle which can be used for personal needs.

Retirement

- Mandatory employee/employer contributions to the State of Alaska Public Employees Retirement System (PERS).
- 457 Deferred Compensation Plan.

Paid Benefits

- Housing with utilities
- Moving expenses up to \$5000
- Cellular phone service on GCI
- Paid annual and sick leave plan
- Paid holidays

For specific questions about benefits, please contact King Cove Department of Public Safety at 907-497-2210.

Contact Information

Employer: King Cove Department of Public Safety

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